

Whittington Village Hall

Management Committee

Minutes of AGM – Monday 14<sup>th</sup> April 2014

1. **Welcome by Chairman-** The Chairman welcomed all those present to The AGM
2. **Present :** D Pattison (Chairperson) J Palmer (Vice Chairman) Chris Jones (Secretary) Lynne Lacey (Treasurer) A Cooper, P Hamilton, G Hyde, R Smith, S Stack, J Perry, J Cannon  
Mr Clive Perkins attended as an observer.
3. **Apologies –** Mrs Jamison, Mr S Newman
4. **Minutes of Previous AGM.** Minutes of the previous AGM held on Wednesday 8<sup>th</sup> April 2013 had been circulated. Acceptance of these minutes was proposed by John Palmer and seconded by Rosemary Smith. The minutes were then signed as a true record by Mr D Pattison
5. **Matters Arising from Previous AGM –** None

**6 - Chairman's Report.**

WHITTINGTON village hall – Chairman's report – Period May2013 –April 2014

As usual, this report covers the above period, not the financial year to December 2013.

Firstly to note the improvements/repairs undertaken in the year:

We have had a fairly major rewire after an electrical test showed up several faults ensuring that we are safe to use the electricity in the hall.

We have installed new signs in the car park prohibiting ball games etc.

We have closed the car park for 24 hours to confirm our ownership of it.

We have had the wood hall floor stripped, sanded, repaired and re-sealed.

We have had the lintels and brickwork over the top windows replaced.

The pipework and gutters on the outside have been moved, replaced.

We have had the hedges trimmed and the car park re-marked in places.

We had our usual book stall at the Countryside fair , but ended up with so many books that taking them to a disposal company resulted in a small profit as well as clearing space in the Village Hall Shed. At Christmas we again assisted the Parish Council and Church with the “Carols round the tree” event outside the front of the Hall.

Hall use remains satisfactory, with several new regular hirers – ballroom dancing remains popular.

We have lost the mother and toddler group, but gained the use of their small shed to store chairs, freeing up room in our store room. Recently Lichfield District Council removed funding for their leisure activities, so they are unable to operate.

The Langton Medical group still lease the surgery and we are grateful for their contribution to the cost of running the hall. The current lease expired in July 2012, and we are in the final throes of signing the new one, having agreed the rent figure.

The committee (the management trustees) meets monthly and has improved several areas of the organisation, notably the hiring rules, accounts, a finance sub-committee, and a building review programme. We are listed as quality Hallmark 2, thanks to some hard work by members of the committee.

We have had the fortune to welcome a new member, Mrs Debi Green, who has taken on the post of Booking Secretary to replace Sylvia Stack, and we thank the latter for her dedication to the Hall over several years.

Long standing member David Ellis resigned from the committee this year.

We have an Organisational Review in progress, which is producing a brochure and a website, the latter assisted by Graham Haskett.

Now for my thanks, remembering that everyone on the committee does what they do voluntarily:

Mrs Jameson – who has not been well recently, but keeps in close touch.

John Palmer, for continuing activity and (particularly with John Cannon) “project managing” the work done and all the improvements, as well as chasing Tippers for replacement taps!

Lynne Lacey for controlling the money, and David Taylor for his assistance with the accounts

Rosemary Smith for seeking and finding sources of grants

Sylvia Stack for looking after the bookings, and Jackie Perry for standing in for her while she was away.

Gary Hyde, particularly for assistance with the ongoing Health and safety documentation and Hallmark application

Christine Jones for Secretarial and wonderful minutes of meetings.

Committee members for their attendance at meetings and events, especially for getting people to come and support us.

The village organisations (particularly the WI, Flower and Wednesday Clubs) ditto.

John Cannon for help with structural details and problems,

Mark Baldwin for auditing the accounts.

All users of the hall – we have had some very nice comments – thank you!

And finally, Betty Bailey for key holding and Judith Berry (and her family) for keeping the hall spic and span.

6. **Treasurers Report.** The Treasurers report and accounts were presented by Lynne Lacey, and accepted by all The Trustees. Rosemary Smith proposed acceptance of the accounts, this was seconded by John Palmer. The accounts were signed by Chris Jones – Secretary as required by The Charities Commission  
Lynne agreed to forward the necessary documentation to the Charities Commission with one amendment, this being to include John Cannon in the list of Trustees.
7. **Resignation of Committee** – It is noted for the records that all members of The Committee resigned as required by The Conveyance.
8. **Election of 6 Elected Trustees.**

6 Committee members were unanimously elected. These being Mr D Pattison, Mr J Palmer, Mrs R Smith, Mrs L Lacey, Mr G Hyde, and Mrs D Green

9. **User Group Nominations** – User group nominations had been received as follows  
WI – Jackie Perry, HATS- Steve Newman, Flower Club – Beryl Taylor, Wednesday Club – Chris Jones. Parish Council – John Cannon.
10. **AOB** – there being no further business the meeting closed.
11. **Date of Next Meeting –April 2015**