

Whittington Village Hall

Management Committee

Minutes of AGM – Monday 13th April 2015

1. **Welcome by Chairman**- The Chairman welcomed all those present to The AGM
2. **Present** : D Pattison (Chairperson) J Palmer (Vice Chairman) Mrs Chris Jones (Secretary) Mrs Lynne Lacey (Treasurer) Mrs A Cooper, G Hyde, Mrs R Smith, Mrs J Perry, Mrs J Thorne.
3. **Apologies** – Mrs Jamison, Mr S Newman, Mr J Cannon, Mrs D Green
4. **Minutes of Previous AGM**. Minutes of the previous AGM held on Monday 14th April 2014 had been circulated. Acceptance of these minutes was proposed by John Palmer and seconded by Rosemary Smith. The minutes were then signed as a true record by Mr D Pattison
5. **Matters Arising from Previous AGM** – None
- 6 - **Chairman's Report**

WHITTINGTON VILLAGE HALL – Chairman's report – Period May 2014 – April 2015

As usual, this report covers the above period, not the financial year to December 2014.

Firstly to note the improvements/repairs undertaken in the year: The list seems smaller than previous years, but with the assistance of our well documented Building Review programme, we are ensuring that we are keeping to a schedule rather than doing things at will.

Repairs have been carried out to the roof and weatherboards above the surgery.

The external lights at the rear have been replaced.

Gaps round the top windows have been sealed.

The heating boiler has needed attention after losing pressure intermittently.

We have purchased a trolley for tables in the Maurice Fisher lounge.

Various notice boards have been installed.

The major item has been the improvement of the foyer, which is (nearly) complete. We are having an open event to celebrate this and show it off this coming Saturday morning. (18th April 2015)

Our next major change is the creation of more storage space inside the hall, which is ongoing.

We are grateful to several organisations for grant assistance, namely the Parish Council, Staffordshire County Council, Tamworth Cooperative, Central England Cooperative, and Western Power

We did not have our usual book stall at the Countryside fair, instead had a display tent where we distributed brochures and pens. For this we purchased a "feather" flag. At Christmas we again assisted the Parish Council and Church with the "Carols round the tree" event outside the front of the Hall, the last one to be overseen by our departing Vicar. We also had a display at the open day at the Defence Medical Services HQ at the Barracks.

Hall use remains satisfactory, with several new regular hirers – ballroom dancing remains popular. We have gained another play group, so lost the use of the small shed again! We now have and control the wi-fi broadband in the hall which is available to all users.

The Langton Medical group still lease the surgery and we are grateful for their contribution to the cost of running the hall. The lease was finalised last year and expires in 2019. We have had confirmation of their commitment to retaining their presence in the village.

The committee (the management trustees) meets monthly and has improved several areas of the organisation, notably the hiring rules, accounts, a finance sub-committee, and the building review programme. We are listed as quality Hallmark 2. Our website is being maintained and updated regularly. We remain members of the Community Council of Staffordshire, whose staff have been very helpful. Several members of the committee have had training in the use of the defibrillator which is mounted on the front of the building.

Now for my thanks, remembering that everyone on the committee does what they do voluntarily:

John Palmer, for continuing activity and “project managing” the work done and all the improvements, as well as chasing Tippers for replacement toilets!

Lynne Lacey for controlling the money, and David Taylor for assistance with the accounts.

Beryl Taylor for long service as Flower Club representative.

Rosemary Smith for seeking and finding sources of grants

Debi Green for taking the bookings

Steve Newman for help in the hall and with the website.

Ann Cooper for manning the bar at committee meetings (coffee and tea only!)

Gary Hyde, particularly for assistance with the ongoing Health and safety documentation

Christine Jones for Secretarial and wonderful minutes of meetings.

Committee members for their attendance at meetings and events, especially for getting people to come and support us.

The village organisations (particularly the WI, Flower and Wednesday Clubs) ditto.

John Cannon for help with structural details and problems,

Mark Baldwin for auditing the accounts.

All users of the hall – we have had some very nice comments – thank you!

And finally, Betty Bailey for key holding and Judith Berry (and her family) for keeping the hall spic and span.

This will be the last annual report I submit for the foreseeable future, as I am standing down as Chairman, but wish to continue serving on the committee. I think it is time for a new guiding hand after 12 years!

David Pattison

7. Treasurers Report. The Treasurer reported that regrettably it was not possible to present the audited accounts to The Committee as on further interrogation of the reports an anomaly had been identified. The accounts would be presented at the May meeting .

Comment [W1]: Treasurer to note

8. Resignation of Committee – It is noted for the records that as required by The Conveyance all members of The Committee resigned.

9. Election of 6 Elected Trustees.

6 Committee members were unanimously elected unopposed. These being Mr D Pattison, Mr J Palmer, Mrs R Smith, Mrs L Lacey, Mr G Hyde, and Mrs D Green

10. User Group Nominations – User group nominations had been received as follows

WI – Jackie Perry, The Whittington Players (Previously HATS)- Steve Newman, Wednesday Club – Chris Jones. Parish Council – John Cannon., Mrs J Thorne – Bridge Club (New nomination)

11. Any Other Business

It was agreed that a letter of thanks should be sent to David Taylor for his assistance in preparing the accounts.

Letters of thanks will also be sent to Mrs B Taylor and Mrs P Hamilton who have resigned from The Committee after a lengthy period of service.

Comment [W2]: Secretary to action

12. Date of Next Meeting – Monday 11th April 2016