

Whittington Village Hall

Minutes of Meeting of Management Trustees

Held Monday 12th December 2016 at 7.45pm

1- **Present:** Mr G Hyde (Chairman), Mr J Palmer (Vice Chairman), Mrs C Jones (Secretary), Mrs Lynne Lacey (Treasurer), Mr S Newman, Mr D Pattison, Mrs H Davies, Mrs A Cooper, Mr M Stewardson, Mrs J Thorne, Mrs J Perry. Mrs R Smith, Mrs P Stewardson

2- **Apologies:** Mrs D Green (Booking Secretary) Mrs S Walton,

3- **Minutes of last Meeting held 14th November 2016**

The minutes were proposed as a true record by Mr. S Newman seconded by Mr J Palmer and signed by Mr G Hyde (Chairman).

4. **Matters Arising**

Change of name on Licence – New Licence received and on display in the hall

The Whittington Players were thanked by The Flower Club for ensuring the stage was cleared prior to their meeting

5. **Treasurers Report**

The financial report for the period ending October 2016 was presented to the committee.

There being no questions the reports were accepted by the committee.

Mr. Hyde (chairman) signed the report and the bank statements.

Following discussion, it was agreed that there was a need to look at our conditions of hire to clarify the position on late payment. This was referred to the Chairman.

6. **Booking Secretary's Report**

The report which had been previously circulated was discussed.

The two Alcohol Licence applications were approved.

It was confirmed that the Christmas Decorations would be taken down on Friday 6th Jan

At 2pm – All available committee members to note

7. **Urgent Items**

Mr Palmer brought up the question of alcohol sales not for consumption on the premises.

Matter was referred to the chairman

The Chairman thanked everyone who had assisted in making Carols Round The Tree such a success. He also thanked everyone for their hard work through 2016 and wished everyone a Merry Christmas and a Happy New Year

Date of Next Meeting January 9th 2017- 7.45 in The Village Hall