

Whittington Village Hall

Minutes of Meeting of Management Trustees

Held Monday 12th June 2017 at 7.45pm

- 1- **Present** : Mr G Hyde (Chairman), Mr J Palmer (Vice Chairman), Mrs C Jones (Secretary), Mrs J Perry, Mrs J Thorne, Mr S Newman, Mrs M Stewardson, Mr P Stewardson, Mrs D Green. Mrs R Smith. Mr D Pattison, Mrs Lynne Lacey (Treasurer), Mrs S Walton, Mrs H Davies.
- 2- **Apologies:** Mrs A Cooper.
- 3- **Minutes of Previous meeting held Monday 11th May 2017.** The minutes of the previous meeting had been circulated, they were proposed as a true record by Mr S Newman seconded by Mrs R Smith and signed by Mr G Hyde (Chairman).
- 4- **Matters arising.**
Parking Langton Crescent. This would continue to be monitored – Remove from Agenda
Weed Killing. – David reported that he had completed the work – Remove from Agenda
- 5- **Secretaries Report.**
The Pro-forma for inclusion in the Wedding Web Site had been completed. The Secretary asked members to let her have any photos for inclusion on the site
- 6- **Minor Maintenance.**
Repair Grey Curtains- Completed - Remove from Agenda
Car Park Gates – Remain on agenda – ongoing
7. **Treasurers Report**
The report for the period ending April 2017. It was noted that an additional column had been included to add further clarification.
There being no questions the report was proposed by Mrs Smith, seconded by Mrs Green and signed by the chairman.
8. **Booking Secretaries Report**
The report which had been circulated was discussed.
It was noted that the hall was not being booked for The WFEG Open Gardens
It was agreed that WFEG could borrow the small tables for use in The Church Hall.
Garry agreed to check the Hall after the children's party on the 1st July.
For information, The Booking Secretary had given an indication that she would be retiring from the post of Bookings Secretary at the next AGM in April 2018. It was agreed that steps would need to be put in hand to find a replacement.
9. **Doctors Liaison**
Garry was in correspondence with Mr Cowley re meeting to discuss lease.
Th ongoing problem with noise levels at the Zumba class will continue to be monitored
10. **Health and Safety.**
Health and Safety Review will be undertaken on Friday 16th June at 10.30am. The review will be undertaken by The Chairman and Mr & Mrs Stewardson. They will report back to the next meeting

11. Correspondence.

Village Hall Newsletter had been circulated.

12. Essential Major Maintenance – List to be circulated to all committee members

13. Finance Sub Committee – Meeting to be arranged for July

14. User Group Report

For information, it was reported that one of the Wednesday Club members had had an accident whilst on the trip to Derbyshire. She was at home and was safe and well.

The Murder Mystery which was being put on by Whittington Players has been cancelled.

15. Buddy User Groups Report

Mr Palmer circulated a paper detailing proposals for improving the availability of WI-fi to Computer Club Users. After discussion, the committee agreed that all costs involved with installing a new/additional router should be borne by The Computer Club. Mr Palmer would report back to the Computer Club

16. Publicity Group

The group agreed to meet Tuesday 20th June 2pm

17. MFL Refurb

The application for grant funding from Srewfix had not been successful. However, the committee agreed that the proposals for the refurb should go ahead being funded from our own budget.

John Palmer agreed to make contact with the builder with a view to formulating a project plan.

18. Planters.

June was thanked for her hard work in planting the two planters by the side of the bench. It was agreed two wall mounted planters should be placed on the front of the building. June agreed to take this project forward.

19. Cup and Saucers.

A small group of committee members had come together to wash the crockery and clean the tables. Item would now be removed from The Agenda

20. Hall Anniversary

It was agreed that the proposed Barn Dance would be used to celebrate the hall's 50th Anniversary. This would be taken forward by the publicity group.

21. Any Other Business.

Helen reported that the hall had been asked to produce an arrangement in yellow for the flower festival. She would take this forward.

The broken fence would be reported to The Parish Council.

It was noted that the availability of a chiller had not been included on the revised booking form. The form would be amended further.

It was suggested that the chiller should be removed from the Village Hall shed and placed in a convenient place in the hall.

Mr Palmer informed the committee of Judith's (Cleaners) holiday dates.

Monday 7th Michael and Pauline

Tuesday 8th Garry

Wednesday 9th Lynne

Thursday 10th Pauline & Michael

Friday 11th Garry

Sat 12th Lynne

Monday 14th Rosemary

22 Date of Next Meeting – 7.45pm 12th June 2017